

## **Unpaid Internship: Community Cohesion & Networks**

Organisation:	FURD
Location:	Sheffield (remote, office-based, or hybrid)
Commitment:	Part-time (flexible hours)
Duration:	Flexible (to be agreed)
Reporting to:	Designated FURD Supervisor (weekly check-in)

### **About FURD**

FURD is a Sheffield-based community organisation using football and sport to promote inclusion, challenge discrimination and strengthen community cohesion. FURD works with grassroots groups, public bodies and national partners to create safe, inclusive spaces and positive social change.

### **Role Overview**

FURD is seeking a motivated and committed Community Cohesion intern to support its work on community cohesion, partnership development and network coordination. The intern will play a key role in helping FURD strengthen its network of organisations working on cohesion, respond to enquiries, and develop practical resources to support communities.

This internship offers valuable experience in community development, civil society networking and social justice work. The role can be carried out remotely, or from FURD's Sheffield offices, with weekly supervision meetings to provide guidance and support.

### **Key responsibilities**

The intern will support FURD across the following areas:

#### **Community Cohesion & Networks**

- Support the development, mapping and management of FURD's network of organisations working on community cohesion
- Maintain contact lists and partnership records
- Assist with outreach to community groups, charities, local authorities and grassroots organisations

#### **Enquiries and Communications**

- Respond to incoming enquiries related to community cohesion, partnerships and FURD's work
- Support internal signposting to relevant partners or resources
- Assist with drafting clear, accessible responses and information materials

#### **Resources and knowledge sharing**

- Support the development of guidance notes, briefings and resources on community cohesion
- Help gather examples of good practice from across FURD's network
- Assist in organising and structuring resources for internal and external use

### General Support

- Assist with light research, note-taking and coordination tasks
- Support online meetings, network discussions or events where required

### **Supervision & Support**

- The intern will have a weekly check-in with a designated supervisor
- Ongoing guidance, feedback and mentoring will be provided
- The role is flexible and designed to support learning and development

### **Skills & Experience**

#### **Essential**

- Strong interest in community cohesion, social justice, equality and inclusion
- Excellent written and good verbal communication skills
- Organised and reliable, with attention to detail
- Ability to work independently and manage time effectively

#### **Desirable**

- Experience or interest in community work, civil society or voluntary organisations
- Confidence engaging with a range of stakeholders
- Familiarity with football, sport or community-based projects

### **What you will gain**

- Practical experience in community cohesion and network coordination
- Insight into the work of a well-established internationally recognised organisation
- Opportunities to build skills in communication, partnership working and resource development
- Regular supervision and professional support

### **Expenses**

This is an unpaid internship. Reasonable, agreed expenses may be covered in line with FURD policy.